



GREATER FLINT HEALTH COALITION

COST & RESOURCE PLANNING COMMITTEE: STEERING COMMITTEE FOR THE REGIONAL HEALTH INFORMATION EXCHANGE PLANNING PROJECT (2007)

TERMS OF REFERENCE

(role specific to Regional HIE Planning Project only)

MISSION:

In the area of health informatics, to support the mission of the Greater Flint Health Coalition:

- Improve health status of residents of Genesee County *
- Improve the quality and cost effectiveness of the health care system in the community

** The Genesee Medical Trading Area is recognized as the area of scope for the Regional Health Information Exchange Planning Project Grant. As identified by the Michigan Department of Community Health, this area encompasses Genesee, Lapeer, and Shiawassee Counties.*

VISION OF THE COALITION:

A healthy Genesee County community practicing healthy lifestyles with access to the best and most cost effective health and medical care.

CORE VALUES:

Consensus, Collaboration, Fairness, Integrity, Continuous Improvement, Innovation, Public Participation

VISION OF THE COMMITTEE (relative to GFHC Regional HIE):

To implement a regional health information exchange (HIE) in the Genesee Medical Trading Area that will follow adopted standards and demonstrate how the health of the community and quality of the healthcare system will be improved. The initial focus of the regional HIE will be on Genesee County with the intent to expand to Lapeer and Shiawassee Counties as appropriate.

OUTCOME OPTIONS:

- Act as Steering Committee for the Regional Health Information Exchange (HIE) Planning Project and oversee the accomplishment of the Regional HIE Project objectives
- Approve project scope
- Nominate Chair and membership of Regional HIE Planning Project Workgroup
- Provide oversight to Regional HIE Planning Project Workgroup
- Provide updates to GFHC Board of Directors

COMMITTEE MEMBERSHIP:

All individuals will either be appointed by their organization's chief executive officer/director or the president of the coalition. The Board of Directors will appoint the committee chair. The individuals should be senior enough to be able to influence and represent their organization's policies on the subject matter.

Commitments: The committee will meet monthly for one and a half hours at a time to be determined by members. Additional commitments of time will occur through specific working groups.

The membership will be categorized by the Coalition "sectors":

Purchasers (5)

UAW/GM Community Health Initiatives

Scott Kincaid, Community Liaison
UAW/GM

Genesee Intermediate School District

Thomas Svitkovich, Ed.D.,
Superintendent

General Motors Corporation

Thomas Smith, Jr. Regional Director,
Health Care Initiatives, GM/UAW (Chair)

Genesee Regional Chamber of Commerce

Timothy Herman, CEO

Delphi Corporation

Thomas Smith, Director, Health Plans,

Providers (8)

Hurley Medical Center

Patrick Wardell, President & CEO

McLaren Regional Medical Center

Donald Kooy, President & CEO

Genesys Health System

Mark Taylor, President & CEO

Genesee County Medical Society

Peter Levine, Executive Director

Suresh Anné, M.D., President

Physicians

Abd Alghanem, M.D.

Ayman Haidar, M.D.

John Waters, M.D.

Government (3)

Michigan State Senate

Deborah Cherry, State Senator,

GFHC Board Chair

Genesee County Health Department

Robert Pestronk, Health Officer

Genesee County Community Mental Health

Danis Russell, CEO

Insurers (2)

HealthPlus of Michigan

David Crosby, President & CEO

Blue Cross Blue Shield of Michigan/Blue Care Network

Mary Smith, Vice President of Health

Care Delivery Strategy

Ex-Officio members (3)

President, Greater Flint Health Coalition

Stephen Skorcz

Chair, Data Review Subcommittee

Cathy Heiman, Vice President

Ambulatory Health Network, Genesys

Health System

Consultant, Data Management Center

Jack Wheeler, Ph.D., Professor,

Department of Health Management &

Policy, University of Michigan

REPORTING:

The committee will report to the Coalition Board of Directors.

STAFFING:

The staffing of the committee will be handled by Coalition staff.

On October 18, 1999 the board approved the REACH Task Force Terms of Reference. In doing so, the board recommended the vision and outcome option of REACH (Racial and Ethnic Approaches to Community Health) become part of the operational terms of reference of every committee/task force of the Coalition.

THE REACH TASK FORCE

Vision:

To keep before the Coalition the issue of ethnic & racial disparities in health care.

Outcome Options:

- To assist a broad base of community leaders in health care in understanding the multifaceted challenges of race relations and its impact on individual community member's health.
- To keep front and center the issue of ethnic and racial disparities in the work of the Coalition.



GREATER FLINT HEALTH COALITION
REGIONAL HEALTH INFORMATION EXCHANGE
PLANNING PROJECT WORKGROUP

TERMS OF REFERENCE
(2007)

MISSION:

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CORE VALUES:

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VISION OF THE WORKGROUP:

To implement a regional health information exchange (HIE) in the Genesee Medical Trading Area that will follow adopted standards and demonstrate how the health of the community and quality of the healthcare system will be improved.

OUTCOME OPTIONS:

- To accomplish the HIE Planning objectives:
 - To identify among regional healthcare stakeholders interest, capabilities, and support for a HIE
 - To create a sustainable business plan for the HIE that includes sources for future funding
 - To identify the types of information initially and in the long-term that will be shared through the HIE
 - To educate the community, healthcare providers, and other pertinent stakeholders on the purpose and benefits of the HIE
 - To develop solutions that
 1. Facilitate the identification, correlation, linking, searching, and access to patient-centric information
 2. Accommodate the sharing of information originating from numerous disparate systems, in multiple formats, and via a variety of technologies
 3. Account for scalability of the HIE as new providers, systems, and geographic areas are broadened
 4. Ensure the most stringent privacy and security controls are in place to protect consumer privacy
 - To design the HIE for interaction with public health reporting
 - To provide for interfacing with other HIEs in other Michigan regions
 - To better understand the health status of the residents impacted by the HIE
- Create and monitor working subgroups as needed for completing the objectives, including:
 - Regional HIE Privacy / Security / Legal Subgroup
 - Regional HIE Value Proposition Subgroup (GFHC Data Review Subcommittee)
 - Regional HIE Physician Engagement Subgroup
 - Regional HIE Emergency Department Physician Leadership Subgroup
- To periodically assess membership and expand as appropriate to include other stakeholder representation

WORKGROUP MEMBERSHIP:

All individuals will either be appointed by their organization's chief executive officer/director or the President of the Greater Flint Health Coalition. The individuals should be senior enough to be able to influence and represent their organization's policies on the subject matter. The Cost and Resource Planning Committee will appoint the workgroup chair.

Commitments: The workgroup will meet monthly for two hours at the Coalition's offices with a time to be determined by members. Additional commitments of time will occur through specific working subgroups.

The initial membership will be categorized by the coalition "sectors":

Providers (6)

Genesys Health System

Cathy Heiman, Vice President,
Ambulatory Health Network
Daniel Stross, Chief Information Officer

Hurley Medical Center

Jamal Ghani, Vice President of
Operations

McLaren Health Care Corporation

Gayle Consiglio, Chief Information
Officer, McLaren Health Care
Corporation* (**representing McLaren
Regional Medical Center and Lapeer
Regional Medical Center*)

Memorial Healthcare

Frank Fear, Chief Information Officer

Physician Leadership – Representative

Steven Shapiro, D.O.

Insurers (4)

HealthPlus of Michigan

Erik Helms, Director, Medical Economics

**Blue Cross Blue Shield of Michigan/Blue
Care Network**

Mary Smith, Vice President of Health
Care Delivery Strategy
Jeff Ladd, Consultant (Invited Guest)

McLaren Health Plan

Carol Solomon, Vice President of
Operations

Chair (1)

**President & CEO, McLaren Regional
Medical Center**

Donald Kooy

Ex-Officio members (2)

President & CEO, Greater Flint Health Coalition

Stephen Skorcz

Chair, Greater Flint Health Coalition Board of Directors

Senator Deborah Cherry

REPORTING/STEERING COMMITTEE:

The Workgroup will report to the Greater Flint Health Coalition's Cost and Resource Planning Committee, the Steering Committee of the Regional HIE Planning Project. The role of the Cost and Resource Planning Committee is to provide oversight of the workgroup and achievement of the outcome options. An update on the Regional HIE Planning Project will be provided at each Cost and Resource Planning Committee Meeting.

STAFFING:

The staffing of the committee will be handled by Coalition staff.

On October 18, 1999 the board approved the REACH Task Force Terms of Reference. In doing so, the board recommended the vision and outcome option of REACH (Racial and Ethnic Approaches to Community Health) become part of the operational terms of reference of every committee/task force of the Coalition.

THE REACH TASK FORCE

Vision:

To keep before the Coalition the issue of ethnic & racial disparities in health care.

Outcome Options:

- To assist a broad base of community leaders in health care in understanding the multifaceted challenges of race relations and its impact on individual community member's health.
- To keep front and center the issue of ethnic and racial disparities in the work of the Coalition.

Approved by the Cost & Resource Planning Committee on June 1, 2007.

Approved by the Executive Committee on July 9, 2007.



GREATER FLINT HEALTH COALITION

**REGIONAL HEALTH INFORMATION EXCHANGE
PLANNING PROJECT**

PRIVACY, SECURITY, LEGAL SUBGROUP

**TERMS OF REFERENCE
(2007)**

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VISION OF THE COALITION:

A healthy Genesee County community practicing healthy lifestyles with access to the best and most cost effective health and medical care.

CORE VALUES:

Consensus, Collaboration, Fairness, Integrity, Continuous Improvement, Innovation, Public Participation

SUBGROUP VISION:

To assist the Greater Flint Health Coalition stakeholders' development of a feasible plan for the implementation of a regional health information exchange (HIE) by ensuring compliance with privacy, security, and legal standards for HIE.

SUBGROUP OUTCOME OPTIONS:

- To develop data sharing agreements and polices for the Regional HIE Project and update the documents as needed
- To monitor and ensure compliance with all privacy, security, and legal regulations and standards related to HIE
- To advise the Regional HIE Planning Project regarding all privacy, security, and legal matters related to the Regional HIE Project

SUBGROUP MEMBERSHIP:

All individuals will either be appointed by their organization's chief executive officer/director or the President of the Greater Flint Health Coalition. The individuals should be senior enough to be able to influence and represent their organization's policies on the subject matter.

Commitments: The workgroup will meet monthly for 1 ½ hours at the Coalition's offices with a time to be determined by members. Additional commitments of time will occur through specific working subgroups.

The initial membership will be categorized by the coalition "sectors":

Providers (4)

Genesys Health System

Greg Knuth, Legal Services, Corporate Responsibility

Hurley Medical Center

William Smith, Executive Vice President & General Counsel

McLaren Regional Medical Center

April Scrimger, Director of Regulatory Compliance
Nancy Smith, Privacy & Security Officer

Insurers (3)

HealthPlus of Michigan

Theresa Schurman, Esq., Compliance & Privacy/Security Official

Blue Cross Blue Shield of Michigan/Blue Care Network

Laurie Parmely, Attorney Senior, Office of the General Counsel

McLaren Health Plan

Carol Solomon, Vice President of Operations

Ex-Officio members (1)

Greater Flint Health Coalition

Stephen Skorcz, President & CEO

REPORTING:

The Subgroup will report to the Regional HIE Planning Project Workgroup.

STAFFING:

The staffing of the subgroup will be handled by Coalition staff.

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THE REACH TASK FORCE

Vision:

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Outcome Options:

- To assist a broad base of community leaders in health care in understanding the multifaceted challenges of race relations and its impact on individual



GREATER FLINT HEALTH COALITION

REGIONAL HEALTH INFORMATION EXCHANGE PLANNING PROJECT VALUE PROPOSITION SUBGROUP

(i.e. COST & RESOURCE PLANNING DATA REVIEW SUBCOMMITTEE)

TERMS OF REFERENCE (2007)

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CORE VALUES:

Consensus, Collaboration, Fairness, Integrity, Continuous Improvement, Innovation, Public Participation

SUBGROUP VISION:

To assist with the implement a regional health information exchange (HIE) in the Genesee Medical Trading Area by developing a sustainable business case for the Regional HIE Planning Project that outlines the measurable value proposition for each

of the community's stakeholders (hospitals, payers, providers, public health, etc.) involved in the project.

SUBGROUP OUTCOME OPTIONS:

- To identify service utilization patterns/volume and associated data elements that can be measured overtime to show the value of a Regional HIE to the various stakeholders. These measures will also be used to evaluate the effectiveness of the Regional HIE Project.
- To demonstrate the value and return on investment of the Regional HIE Project for various stakeholders (including employers, hospitals, payors, providers, etc.).
- To develop a sustainable business case to present to stakeholders that would be asked to financially support the RHIE Project.
- To track effectiveness of the HIE overtime through data management and reporting for the regional HIE.

SUBGROUP MEMBERSHIP:

All individuals will either be appointed by their organization's chief executive officer/director or the president of the coalition. The Cost & Resource Planning Committee will appoint the subcommittee chair. The individuals should be senior enough to be able to influence and represent their organization's policies on the subject matter.

The membership will be categorized by the coalition "sectors":

Insurance (7)

Blue Care Network

Tom Fraser, Project Manager, Medical Informatics

Blue Cross Blue Shield of Michigan

John Edwards, Senior Director, Business Intelligence Center

David Holloway, Regional Manager

Jeff Ladd, Consultant (Invited Guest)

Nick Morakeas, Project Manager
Customer Analytic Services

HealthPlus of Michigan

Erik Helms, Director, Medical Economics
(Invited Guest)

Margaret Kokoszka, Director of Medical Services

Purchaser (1)

General Motors Corporation

Thomas Smith, Jr., Regional Manager,
UAW/GM Community Health Initiatives

Provider (5)

Genesee County Medical Society

Peter Levine, Executive Director

Genesee County Osteopathic Society

Steven Shapiro, D.O.

Genesys Health System

Cathy Heiman, Vice President,
Ambulatory Health Network (Chair)

Hurley Medical Center

Ann Karamihas, Senior Management
Engineer

McLaren Regional Medical Center

Diane Kallas, Director of Case
Management

Government (1)

Genesee County Health Department

Ward Lindsey, Supervisor, Development,
Planning, and Grants

Consumer (1)

Priority Children

Gail Stimson, Executive Director

Ex-Officio members (2)

President, Greater Flint Health Coalition

Stephen Skorcz, President & CEO

**Chair, Cost & Resource Planning
Committee**

Thomas Smith, Jr.

REPORTING:

The subgroup will report to the Greater Flint Health Coalition's Regional HIE Planning Project Workgroup. The role of the Regional HIE Planning Project Workgroup is to oversee all subgroups and report on the overall state of the planning project to the Cost

and Resource Planning Committee (“Steering Committee”, which will provide oversight of the workgroup and achievement of the outcome options). An update on the subgroup will occur at each Regional HIE Planning Project Workgroup meeting.

STAFFING:

The staffing of the committee will be handled by the coalition staff in consultation with Jack Wheeler, Ph.D., Director, Michigan Health Services Research (MHSR), University of Michigan, who will serve as consultant to the project on behalf of the Data Management Center.

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GREATER FLINT HEALTH COALITION

**REGIONAL HEALTH INFORMATION EXCHANGE
PLANNING PROJECT
PHYSICIAN ENGAGEMENT SUBGROUP**

**TERMS OF REFERENCE
(2008)**

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CORE VALUES:

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SUBGROUP VISION:

To engage and educate physicians across the Genesee MTA regarding the Greater Flint Health Coalition stakeholders' implementation of a regional health information exchange (HIE) that will follow adopted standards and demonstrate how the health of the community and quality of the healthcare system will be improved.

SUBGROUP OUTCOME OPTIONS:

To accomplish the Regional HIE Planning objectives:

- To identify among physicians across the Genesee MTA interest, capabilities, and support for a HIE
- To educate physicians across the Genesee MTA on the use and benefits of HIE, electronic medical records (EMR)
- To engage and build interest in broad participation in the Coalition's phase approach to developing a regional HIE within the Genesee MTA
- To assist in the development of a use case and value model for HIE
- To assist with the identification of the types of clinical and claims based information (initially and in the long-term) that will be shared through the HIE

SUBGROUP MEMBERSHIP:

The subgroup will not have a size limit and will be composed of physicians from Genesee, Lapeer, and Shiawassee Counties. The Regional HIE Planning Project Workgroup will appoint the subgroup chair.

Commitments: The subgroup will meet every month for two hours at the Coalition's offices with a time to be determined by members. Additional commitments of time will occur as necessary.

The membership will be categorized by the coalition "sectors":

Providers

Shafi Ahmed, M.D.	Bobby Mukkamala, M.D.
Abd Alghanem, M.D.	Purushottam Naik, M.D.
Raed Al-Rajabi, M.D.	Vijay Naraparaju, M.D.
Suresh Anné, M.D.	Mark Neumann, D.O.
Michael Boucree, M.D.	Brian Nolan, M.D.
Larry Braver, D.O.	Tushar Raiji, M.D.
Steven Burton, M.D.	Randolph Schumacker, M.D.
William Edgar, M.D.	Steven Shapiro, D.O. (Co-Chair)
Gregory Forstall, M.D.	Vishnu Sharma, M.D.
Brenda Fortunate, D.O.	Sandra Shortt, M.D.
John Georgakopoulos, D.O.	Kenneth Steibel, M.D.
Jeff Greenblat, M.D.	Wael Salman, M.D.
Ayman Haidar, M.D.	James Walter
Randy Hicks, M.D.	John Waters, M.D.
Asif Ishaque, M.D.	
Gary King, M.D.	

Non-Providers (2)

Genesee County Medical Society

Robert Bader
Peter Levine

Co-Chairs (2)

Genesee County Medical Society

Peter Levine, Executive Director

Genesee County Osteopathic Society

Steven Shapiro, D.O.

Ex-Officio members (3)

President, Greater Flint Health Coalition

Stephen Skorcz

Chair, Greater Flint Health Coalition

Senator Deborah Cherry

**Chair, Regional HIE Planning Project
Workgroup**

Donald Kooy

REPORTING:

The subgroup will report to the Greater Flint Health Coalition's Regional HIE Planning Project Workgroup.

STAFFING:

The staffing of the committee will be handled by Coalition staff with oversight and direction from contractual partners from the Genesee County Medical Society and Genesee County Osteopathic Society.

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GREATER FLINT HEALTH COALITION

REGIONAL HEALTH INFORMATION EXCHANGE PLANNING PROJECT

EMERGENCY DEPARTMENT PHYSICIAN LEADERSHIP SUBGROUP

TERMS OF REFERENCE (2007)

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CORE VALUES:

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SUBGROUP VISION:

To engage and educate emergency department physicians across the Genesee MTA regarding the Greater Flint Health Coalition stakeholders' development of a feasible plan for the implementation of a regional health information exchange (HIE) that will follow adopted standards and demonstrate how the health of the community and quality of the healthcare system will be improved.

SUBGROUP OUTCOME OPTIONS:

- To assist with the identification of the types of clinical and claims based information (initially and in the long-term) that will be shared through the HIE
- To discuss strategies and tactics for incorporating the HIE into hospital emergency department workflow process and clinical pathways to maximize utilization
- To make recommendations to the Regional HIE Planning Project Workgroup regarding the development of the Regional HIE
- To educate emergency department physicians across the Genesee MTA on the use and benefits of HIE
- To engage and build interest in broad participation in the Coalition's Regional HIE within the Genesee MTA
- To assist in the development of a use case and value model for HIE

SUBGROUP MEMBERSHIP:

All individuals will either be appointed by their organization's chief executive officer/director or the president of the coalition. The individuals should be senior enough to be able to influence and represent their organization's policies on the subject matter.

Commitments: The subgroup will meet as needed.

The initial membership will be (note: listing not inclusive of invited guests):

Emergency Department
Physician Leadership (3)

Genesys Health System

Michael Jule, D.O., Medical Director,
Emergency Department

Hurley Medical Center

Michael Roebuck, M.D., Emergency
Department Operations Director

McLaren Regional Medical Center

Raymond Rudoni, M.D., Medical Director –
Emergency Services

Ex-Officio members (2)

President, Greater Flint Health Coalition

Stephen Skorcz

Chair, Regional HIE Planning Project Workgroup

Donald Kooy,

REPORTING/STEERING COMMITTEE:

The subgroup will report to the Greater Flint Health Coalition's Regional HIE Planning Project Workgroup.

STAFFING:

The staffing of the committee will be handled by Coalition staff.

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